

Guide for Educators – Content of 3 different evaluation reports

(1) Overall Course Evaluation Report

Recipient: **Course Director**

- Descriptive statistical summaries of scaled items
- Aggregated free response answers in full
- Sections aggregated for standard courses (except for division seminars and residential/online MS courses)
- Distributed after semester ends and all data collected (note both blocks must finish for distribution)

Content

- A. Course Characteristics (6 scaled items), 1 Overall Rating scaled item, and 1 open-ended item
 - Total of 8 course-level items
- B. Instructor Characteristics (3 scaled items), 1 Overall Rating scaled item, and 1 open-ended item
 - 5 educator-level questions that **repeat** for each instructor listed by the course director
 - *Quantitative data summary table of ALL instructors*
 - *Separate sections for each instructor with their specific quantitative and qualitative response data*
- C. Facilitator Characteristics (3 scaled items), 1 Overall Rating scaled item, and 1 open-ended item
 - 5 educator-level questions that **repeat** for each facilitator selected by the student
 - Selection of facilitators only appear for courses with facilitators (i.e., PHCY 617, 732, 631, 718)
 - *Quantitative data summary table of ALL facilitators*
 - *Separate sections for each facilitator with their specific quantitative and qualitative response data*
- D. Course-specific custom questions (if applicable)

A. Course Characteristics

	1: Strongly Disagree	2: Disagree	3: Neither Disagree/Agree	4: Agree	5: Strongly Agree	Not Applicable
The course was organized.						
The activities/exercises contributed to my learning.						
The assessments were connected to the course outcomes.						
This course challenged me to think deeply about the subject matter.						
Communication and feedback helped me gauge my performance in the course.						
The course content related to cultural diversity enhanced my learning experience. ²						
Overall, this course was excellent.						
Please discuss the reasons for your overall rating of this course.						

B. Instructor Characteristics for [Name of Instructor]³

	1: Strongly Disagree	2: Disagree	3: Neither Disagree/Agree	4: Agree	5: Strongly Agree	Not Applicable
The instructor used teaching methods that helped me better understand the subject matter.						
The instructor's communication strategies were effective.						
I was treated with respect. ²						
Overall, the instructor was an effective teacher.						
Please discuss the reasons for your overall rating of instructor: [Name of Instructor]						

C. Small-Group Facilitator Characteristics for [Name of Facilitator]⁴

	1: Strongly Disagree	2: Disagree	3: Neither Disagree/Agree	4: Agree	5: Strongly Agree	Not Applicable
The facilitator guided our group discussion to facilitate learning.						
The facilitator's communication strategies were effective.						
I was treated with respect. ²						
Overall, the facilitator was an effective teacher.						
Please discuss the reasons for your overall rating of facilitator: [Name of Facilitator]						

D. Course-specific custom questions curated by the Course Director (if applicable)

² Diversity, Equity, and Inclusion (DEI) items added Spring 2021, transitioned to course and educator characteristics Spring 2023

Continued: Guide for Educators – Content of 3 different evaluation reports

(2) Instructor: Educator Evaluation Report

Recipient: *Individual Instructor*

- Descriptive statistical summaries of scaled items
- Aggregated free response answers in full
- Sections are kept separated, which helps distinguish between blocks, campus, or learning setting (residential versus online)
- Distributed after course section ends (note block 1 reports will distribute when block concludes)

Content

- B. Instructor Characteristics (3 scaled items), 1 Overall Rating scaled item, and 1 open-ended item
 - **Only individual instructor's results**
 - Does not include other instructors' results
- A. Course Characteristics (6 scaled items), 1 Overall Rating scaled item, and 1 open-ended item
 - Total of 8 course-level items
- D. Course-specific custom questions (if applicable)

B. Instructor Characteristics for [Name of Instructor]²

	1: Strongly Disagree	2: Disagree	3: Neither Disagree/Agree	4: Agree	5: Strongly Agree	Not Applicable
The instructor used teaching methods that helped me better understand the subject matter.						
The instructor's communication strategies were effective. I was treated with respect. ²						
Overall, the instructor was an effective teacher.						
Please discuss the reasons for your overall rating of instructor: [Name of Instructor]						

A. Course Characteristics

	1: Strongly Disagree	2: Disagree	3: Neither Disagree/Agree	4: Agree	5: Strongly Agree	Not Applicable
The course was organized.						
The activities/exercises contributed to my learning.						
The assessments were connected to the course outcomes.						
This course challenged me to think deeply about the subject matter.						
Communication and feedback helped me gauge my performance in the course.						
The course content related to cultural diversity enhanced my learning experience. ²						
Overall, this course was excellent.						
Please discuss the reasons for your overall rating of this course.						

D. Course-specific custom questions curated by the Course Director (if applicable)

(3) Facilitator: Educator Evaluation Report

Recipient: *Individual Facilitator*

- Descriptive statistical summaries of scaled items
- Aggregated free response answers in full
- Sections are kept separated, which helps distinguish between blocks, campus, or learning setting (residential versus online)
- Distributed after course section ends (note block 1 reports will distribute when block concludes)

Content

- C. Facilitator Characteristics (3 scaled items), 1 Overall Rating scaled item, and 1 open-ended item
 - Student selects their facilitator(s)
 - **Only individual facilitator's results**
 - Does not include other facilitators' results
 - Only for courses with facilitators (i.e., PHCY 617, 732, 631, 718)
- A. Course Characteristics (6 scaled items), 1 Overall Rating scaled item, and 1 open-ended item
 - Total of 8 course-level items
- D. Course-specific custom questions (if applicable)

C. Small-Group Facilitator Characteristics for [Name of Facilitator]²

	1: Strongly Disagree	2: Disagree	3: Neither Disagree/Agree	4: Agree	5: Strongly Agree	Not Applicable
The facilitator guided our group discussion to facilitate learning.						
The facilitator's communication strategies were effective. I was treated with respect. ²						
Overall, the facilitator was an effective teacher.						
Please discuss the reasons for your overall rating of facilitator: [Name of Facilitator]						

A. Course Characteristics

	1: Strongly Disagree	2: Disagree	3: Neither Disagree/Agree	4: Agree	5: Strongly Agree	Not Applicable
The course was organized.						
The activities/exercises contributed to my learning.						
The assessments were connected to the course outcomes.						
This course challenged me to think deeply about the subject matter.						
Communication and feedback helped me gauge my performance in the course.						
The course content related to cultural diversity enhanced my learning experience. ²						
Overall, this course was excellent.						
Please discuss the reasons for your overall rating of this course.						

D. Course-specific custom questions curated by the Course Director (if applicable)

Need help?

- Contact Christina Pomykal at christina_Pomykal@unc.edu or 919-966-2021