

## Guide for Educators – Content of 3 different evaluation reports

### (1) Overall Course Evaluation Report

Recipient: **Course Director**

- Descriptive statistical summaries of scaled items
- Aggregated free response answers in full
- Sections aggregated for standard courses (except for division seminars and residential/online MS courses)
- Distributed after semester ends and all data collected (note both blocks must finish for distribution)

#### Content

- A. Course Characteristics
  - 10 items (6 scaled, 4 open-ended)
  - 2 Diversity, Equity, and Inclusion scaled items
- B. Instructor Characteristics for **ALL** instructors
  - 3 items (2 scaled, 1 open-ended)
  - *Quantitative data summary table of all instructors*
  - *Separate sections for each instructor with their specific quantitative and qualitative response data*
- C. Facilitator Characteristics for **ALL** facilitators (if applicable)
  - 6 items (5 scaled, 1 open-ended)
  - Student selects their facilitator(s) only for courses with facilitators.
  - *Quantitative data summary table of all facilitators*
  - *Separate sections for each facilitator with their specific quantitative and qualitative response data*
- D. Course-specific custom questions (if applicable)

A. Course Characteristics						
	1: Never	2: Rarely	3: Sometimes	4: Usually	5: Always	Not Applicable
The course was well organized.						
The in-class activities/exercises contributed to my learning.						
The assessments were clearly connected to the course outcomes.						
This course challenged me to think deeply about the subject matter.						
Communication and feedback from the course instructor(s) were timely.						
Diversity and Inclusion in the Learning Environment						
	1: Never	2: Rarely	3: Sometimes	4: Usually	5: Always	Not Applicable
The course content related to cultural diversity enhanced my learning experience.						
I was treated with respect.						
Please indicate your overall rating of this course.						
	1: Poor	2: Fair	3: Good	4: Very Good	5: Excellent	
Please comment on the strengths of the course.						
In this course, what helped you learn? was motivational? was valued/useful?						
Please comment on what would have made the course a better learning experience for you.						
In this course, what hindered your learning? was demotivating? was not valued/useful?						

  

B. Instructor Characteristics for [Name of Instructor]						
	1: Strongly Disagree	2: Disagree	3: Neither Disagree/Agree	4: Agree	5: Strongly Agree	Not Applicable
The instructor actively engages me in learning in the classroom.						
Overall, the instructor was an effective teacher.						
Please provide any feedback about instructor (Name of Instructor)						

  

C. Small-Group Facilitator Characteristics for [Name of Facilitator]						
	1: Very Ineffective	2: Ineffective	3: Somewhat Effective	4: Effective	5: Very Effective	Not Applicable
The facilitator challenged the team's thinking in helpful, productive ways						
The facilitator helped the team improve our team's creative thinking skills						
The facilitator helped the team improve our team's clinical decision-making process						
The facilitator helped me improve my own clinical decision-making process						
The facilitator helped me become a more effective, efficient self-directed learner						
Please provide any feedback about facilitator (Name of Facilitator)						

  

D. Course-specific custom questions (if applicable)						

## Continued: Guide for Educators – Content of 3 different evaluation reports

### (2) Instructor Course Evaluation Report

Recipient: Individual Instructor

- Descriptive statistical summaries of scaled items
- Aggregated free response answers in full
- Sections are kept separated, which helps distinguish between blocks, campus, or learning setting (residential versus online)
- Distributed after course section ends (note block 1 reports will distribute when block concludes)

#### Content

- B. Instructor Characteristics
  - 3 items (2 scaled, 1 open-ended)
  - **Only individual instructor's results**
  - Does not include other instructors' results
- A. Course Characteristics
  - 10 items (6 scaled, 4 open-ended)
  - 2 Diversity, Equity, and Inclusion scaled items
- D. Course-specific custom questions (if applicable)

**B. Instructor Characteristics for [Name of Instructor]**

	1: Strongly Disagree	2: Disagree	3: Neither Disagree/Agree	4: Agree	5: Strongly Agree	Not Applicable
The instructor actively engages me in learning in the classroom.						
Overall, the instructor was an effective teacher.						
Please provide any feedback about instructor (Name of Instructor):						

**A. Course Characteristics**

	1: Never	2: Rarely	3: Sometimes	4: Usually	5: Always	Not Applicable
The course was well organized.						
The in-class activities/exercises contributed to my learning.						
The assessments were clearly connected to the course outcomes.						
This course challenged me to think deeply about the subject matter.						
Communication and feedback from the course instructor(s) were timely.						
<b>Diversity and Inclusion in the Learning Environment</b>						
The course content related to cultural diversity enhanced my learning experience.						
I was treated with respect.						
Please indicate your overall rating of this course.						
Please comment on the strengths of the course.						
In this course, what helped you learn? was motivational? was valued/useful?						
Please comment on what would have made the course a better learning experience for you.						
In this course, what hindered your learning? was demotivating? was not valued/useful?						

**D. Course-specific custom questions (if applicable)**

### (3) Facilitator Course Evaluation Report

Recipient: Individual Facilitator

- Descriptive statistical summaries of scaled items
- Aggregated free response answers in full
- Sections are kept separated, which helps distinguish between blocks, campus, or learning setting (residential versus online)
- Distributed after course section ends (note block 1 reports will distribute when block concludes)

#### Content

- C. Small-Group Facilitator Characteristics
  - 6 items (5 scaled, 1 open-ended)
  - Student selects their facilitator(s)
  - **Only individual facilitator's results**
  - Does not include other facilitators' results
- A. Course Characteristics
  - 10 items (6 scaled, 4 open-ended)
  - 2 Diversity, Equity, and Inclusion scaled items
- D. Course-specific custom questions (if applicable)

**C. Small-Group Facilitator Characteristics for [Name of Facilitator]**

	1: Very Ineffective	2: Ineffective	3: Somewhat Effective	4: Effective	5: Very Effective	Not Applicable
The facilitator challenged the team's thinking in helpful, productive ways						
The facilitator helped the team improve our team's creative thinking skills						
The facilitator helped the team improve our team's clinical decision-making process						
The facilitator helped me improve my own clinical decision-making process						
The facilitator helped me become a more effective, efficient self-directed learner						
Please provide any feedback about facilitator (Name of Facilitator):						

**A. Course Characteristics**

	1: Never	2: Rarely	3: Sometimes	4: Usually	5: Always	Not Applicable
The course was well organized.						
The in-class activities/exercises contributed to my learning.						
The assessments were clearly connected to the course outcomes.						
This course challenged me to think deeply about the subject matter.						
Communication and feedback from the course instructor(s) were timely.						
<b>Diversity and Inclusion in the Learning Environment</b>						
The course content related to cultural diversity enhanced my learning experience.						
I was treated with respect.						
Please indicate your overall rating of this course.						
Please comment on the strengths of the course.						
In this course, what helped you learn? was motivational? was valued/useful?						
Please comment on what would have made the course a better learning experience for you.						
In this course, what hindered your learning? was demotivating? was not valued/useful?						

**D. Course-specific custom questions (if applicable)**

Need help?

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