**Curriculum Vitae Standard Format**

If you would like to be considered for promotion, please submit an updated Curriculum Vitae using the following formatting:

* Personal
* Education
* Professional experience
* Honors
* Bibliography (show author order)
  + Books & chapers (include pages)
  + Refereed papers/articles (include pages)
  + Refereed unpublished oral presentations &/or abstracts
  + Other non-refereed works (including book reviews)
* Teaching activities: List courses for the past three years, number of students taught by section. Give names of graduate students supervised, thesis titles, and completion dates for degree work since employment at UNC-CH. Undergraduate honors projects should be included as well.
* Grants (role, amount, dates, agency, etc.)
* Professional services
* Research statement
* Teaching statement
* Service statement